

Rajajinagar Education Society's
SRI AUROBINDO FIRST GRADE COLLEGE FOR WOMEN
#6/C, V Main, Dr. M. C. Modi Road, Mahalakshmpuram, Bengaluru-560086

**Internal Quality Assurance Cell (IQAC)
& Submission of Annual Quality Assurance
Report (AQAR) to,**



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

ACADEMIC YEAR 2013-2014

Website: www.sriaurobindocollege.in email: iqac@sriaurobindocollege.in
Office: 080-23492449/0843 Principal: 9900175812 Coordinator: 9008418913

The Annual Quality Assurance Report (AQAR) of the IQAC for the Academic year 2013-2014

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution	SRI AUROBINDO FIRST GRADE COLLEGE FOR WOMEN
1.2 Address Line 1	#6/C, V main, Dr. M. C. Modi Road,
Address Line 2	Mahalakshmipuram,
City/Town	Bangalore.
State	Karnataka
Pin Code	560086
Institution e-mail address	info@sriaurobindocollege.in
Contact Nos.	080-23492449
Name of the Head of the Institution:	Smt. Shailaja M.
Tel. No. with STD Code:	080-23492449
Mobile:	9900175812

Name of the IQAC Co-ordinator:

Sri Vinod S. Annigeri

Mobile:

9008418913/8105171537

IQAC e-mail address:

iqac@sriaurobindocollege.in

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/55/RAR/093 dated 27/03/2011

1.5 Website address:

www.sriaurobindocollege.in

Web-link of the AQAR:

http:// www.sriaurobindocollege.in/degree_college/naac

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	70.80	16/09/2004	15/09/2009
2	2 nd Cycle	B	2.19	27/03/2011	26/03/2016

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

01/06/2004

1.8 AQAR for the year (for example 2010-11)

2013-2014

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2011-2012 submitted to NAAC on (11/09/2012)

ii. AQAR 2012-2013 submitted to NAAC on (27/09/2013)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

BANGALORE UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text" value="---"/>	UGC-CPE	
DST Star Scheme	<input type="text" value="---"/>	UGC-CE	<input type="text" value="---"/>
UGC-Special Assistance Programme	<input type="text" value="---"/>	DST-FIST	<input type="text" value="---"/>
UGC-Innovative PG programmes	<input type="text" value="---"/>	Any other (<i>Specify</i>)	<input type="text" value="---"/>
UGC-COP Programmes	<input type="text" value="---"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="09"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="07"/>
2.5 No. of Alumni	<input type="text" value="03"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="25"/>
2.10 No. of IQAC meetings held	13
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="13"/> Faculty <input type="text" value="5"/>
Non-Teaching Staff	<input type="text" value="4"/>
Students	<input type="text" value="4"/>
Alumni	<input type="text" value="2"/>
Others	<input type="text" value="2"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes No
If yes, mention the amount	<input type="text" value="---"/> <input type="text" value=""/> <input type="text" value="N"/>
2.13 Seminars and Conferences (only quality related)	

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- FDP By Dr. Rajdeep Manwani on “Creative Teaching & Team Building”
- FDP By Dr. Jayalakshmi on “Ethics in Teaching”

2.14 Significant Activities and contributions made by IQAC

1. To convene IQAC meetings periodically and to check the progress of its work.
2. To discuss the functions and objectives of the cell and implement them.
3. To setup goal and work towards achieving it.
4. To increase the community programmes through NSS. To have a special residential camp for 1 week under the guidance of NSS Officer and its members.
5. To conduct exhibitions and invite neighbouring college students.
6. To conduct Guest lectures by industry experts.
7. strengthening of Eco Club, Hobby club, Kannada peetha, Consumer club by more programmes.
8. To introduce new initiatives to improve the practical knowledge of both the students and staff.
9. To involve students in organising the events in the college.
10. To encourage students to participate in all the events conducted under different occasions and guide them fair well in the inter-college, university and state level programmes

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of action	Achievement
1. To use ICT in teaching	1. Student and Teachers are regularly using ICT in the form of PPT presentations in class rooms

2. To conduct special one week Special NSS camp in a village	2. A one week Special NSS camp was conducted in Chiktotlukere village, Tumkur district
3. To conduct exhibitions by Comp.Sc and Commerce department and invite neighbouring college students	3. Hardzone-2014, an IT exhibition showcasing all the hardware part of a computers was organised. Commerce department had conducted Vanijya Mela
4. Guest lectures	4. Number of Guest lectures were arranged by BCA and B.Com department. Many industry experts were part of these events
5. Awareness on women's education programmes	5. During the one week special camp in Chiktotlukere village, Tumkur, our NSS volunteers interacted with the villagers and inspired them to send their daughters to school regularly.
6. To start a Commerce forum to give practical exposure to students	6. MACAURO a new initiative by the department of Commerce and Management serves the purpose of giving students the practical exposure on commerce through conducting various innovative activities with the help of different wings of this Forum MACAURO. the forum arranges guest lectures, GDs, mock interviews, fish bowl etc activities.
7. Appoint a Coordinator to the Commerce department to provide more exposure to the students	7. An experienced and well qualified commerce industry person has been appointed as the Coordinator for the department.

**Academic Calendar of the year 2013-2014 has been enclosed as Annexure-.*

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

- The Hon. Members of the Management of Rajajinagar Education Society have approved the request placed before them to start Short-term certificate and vocational courses.
- The members have shown keep interest in conducting the NSS special camp in the nearby villages.
- They approved the budget for state level seminar for the academic year 2013-2014 and assured more support in the future for the elevation of the standards of the institution

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	03	00	03	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	02	02	02	02
Others				
Total	05	05	05	02
Interdisciplinary	---	---	---	---
Innovative	---	---	---	---

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Analysis of the feedback has been enclosed as Annexure-*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
21	21			

2.2 No. of permanent faculty with Ph.D.

01

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
21	0							21	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

09

0
0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	12	1
Presented papers	9	11	2
Resource Persons	---	2	4

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Department of Commerce & Management:

- The department promotes innovative teaching methodologies. Through MACAURO, the commerce forum, the department conducts activities like Fish bowl, Group Discussions, Colloquia and PPTs

Department of Computer Science:

- The department is well equipped with digital board which help us to use technology as a tool in training students on various emerging trends in the field of Information technology
- Students are encouraged to prepare PPTs on relevant topics as this activity help them to collect more information on such topics apart from textbooks
- IT Exhibition is a regular annual event where students are encouraged to prepare their own models and charts on different technology topics.

2.7 Total No. of actual teaching days during this academic year

188

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The college is affiliated to Bangalore University; hence, we do not have any freedom on the above mentioned reforms. However, the university has initiated complete computerisation of the above said activities related to examinations. All such work is done through online transactions through university website

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

00 1 00

2.10 Average percentage of attendance of students

B.Com : 78% BBM : 86% BCA : 91%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme (Semester wise)	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com-I	135		19.2	14.8	0.08	42
B.Com-II	132		15.9	7.57	4.54	28
B.Com-III	90		15.5	14.4	8.33	42
B.Com-IV	91		30.7	18.6	3.2	53
B.Com-V	134		44.7	17.1	9.7	72
B.Com-VI	131		51.1	21.3	6.7	80
BBM-I	4		25	00	00	25
BBM-II	4		25	00	00	25
BBM-III	17		17.6	23.5	00	41
BBM-IV	17		11.7	47	00	59
BBM-V	14		21.4	21.4	14.2	57
BBM-VI	14		42.8	14.2	00	57
BCA-I	30		53	37	1	97
BCA-II	30		63	0.3	--	97
BCA-III	27		52	26	1	85
BCA-IV	27		41	26	18	74
BCA-V	15		93	1	--	93
BCA-VI	15		93	1	--	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC is involved in each and every activity of the institution. Teaching and learning process is the most important activity in any HEIs. IQAC consists of senior faculty and HoDs of various departments
- Department of Commerce & Management and Computer Science have their own examination committees which take care of the periodical chapter wise, unit wise tests and preparatory exams apart from semester examinations. These tests help the student community to recognize their weak points on different topics before the final semester exams and also the results of these tests help the faculty to identify slow-learners and conduct remedial classes for them
- Guest lectures, workshops, different competitions related to their subjects are part of the academic year and these activities have helped the students immensely as they give more practical exposure to the student community
- Industrial visits are arranged by the IQAC for management and computer science students. In this scenario BCA students were taken to Infosys, Mysore and BBM students had been to Belgaum to visit Sugar factory and had participated in the student exchange program with Jain College of M.Com and MCA.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	4
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	02
Others: FDPs	21

2.14 Details of Administrative and Technical staff

Category	Number of Permanent	Number of Vacant	Number of permanent	Number of positions filled
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	Employees	Positions	positions filled during the Year	temporarily
Administrative Staff	3	0	2	0
Technical Staff	4	0	1	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Two of the faculties are pursuing their Ph.D. We encourage them to do research by providing necessary paid leaves, free internet facility and books

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications :

	International	National	Others
Peer Review Journals	---	---	---
Non-Peer Review Journals	---	---	---
e-Journals	---	---	---
Conference proceedings	2	2	---

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	0	0
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: 100

University level State level
National level International level

3.22 No. of students participated in NCC events: 00

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood donation camp was arranged in the college premises in association with the Lions Club
- Students visited nearby slums, orphanage, old age home, Asha blind school
- Seven day special NSS residential camp was organized in Chiktotlukere village, Tumkur district where NSS volunteers visited government school and cleaned the campus.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing (in Sqft)	Newly created (in Sqft)	Source of Fund	Total
Campus area	10,400	1,190	Management	11,590sqft
Class rooms	13	2	-do-	15
Laboratories	04	nil	-do-	04
Seminar Halls	01	nil	-do-	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	561	162	-do-	723
Value of the equipment purchased during the year (Rs. in Lakhs)	63,32,582	97,8,232	-do-	73,10,814
Others				

4.2 Computerization of administration and library

Administrative Office is completely computerised and Library partially
--

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5,662	9,01,287	537	1,00,204	6,199	10,01,491
Reference Books	4,115	5,16,593	223	36,764	4,338	5,53,357
e-Books	--	--	85	3,250	85	3,250
Journals	--	--	4	6,300	4	6,300
e-Journals	--	--	14	3,250	14	3,250
Digital Database	--	--	--	--	--	--
CD & Video	112	--	47	--	159	--
Others (specify)			38	35,353	43	35,353

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	62	2	Broad-band	0	0	5	4	1
Added	15	15		0	0	0	0	0
Total	77	67				5	4	1

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Free internet access to Final year BCA, BBM & B,Com students for their academic projects.
- Free internet access for faculties to equip them with the latest knowledge in their respective fields
- PC Assembling workshop by Micro Media Systems for BCA students

4.6 Amount spent on maintenance in lakhs :

i) ICT (smart board cost)	54,208
ii) Campus Infrastructure and facilities	8,82,006
iii) Equipments	33,819
iv) Others	8,42,187
Total :	18,1,220

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The administrative section of the college takes care of the provision of scholarship to all the deserving students. SC/SC, Minorities and other OBC students are being facilitated by this initiative of the government. All these activities are conducted through online
- Group Insurance policy has been introduced to all the students
- Remedial classes for slow learners and extra coaching for advanced learners are conducted regularly
- Career guidance programs are conducted periodically with the help of industry experts
- Like skills and soft skills programs are conducted by senior faculty
- Industrial visits and field visits are organized to give students a firsthand experience

5.2 Efforts made by the institution for tracking the progression

- Feedback from students is taken every year to evaluate the performance of faculty
- Self appraisal by the faculty also helps the Principal and management to assess the faculty
- Result analysis, Work-diary, Feedback by parents, Suggestion box, Parent-Teacher meetings help he track the progression of the faculty

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
471	--	--	--

(b) No. of students outside the state

0

(c) No. of international students

0

Men	No	%	Women	No	%
	0	0			100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
88	23	5	362	0	478	73	24	2	372	0	471

Demand ratio : 1:2 (471:900) Dropout % : 0.96% (19)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- PG CET coaching for BCA outgoing students is conducted before the (MCA)CET exam as this helps them to achieve better rankings
- Books related the Banking exams and other competitive exams have been subscribed for the college library which help the student community

No. of students beneficiaries

BCA : 15 B.Com & BBM: 150

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Ms.Shilpa, a qualified counsellor is appointed. During her visits she counsils students with personal and academic problems.
- 8 career guidance programmes have been conducted during the year

No. of students benefitted

150

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	104	24	10

5.8 Details of gender sensitization programmes

- Guest lecture by Medical Officer Dr. Vijayalaxmi was arranged for the benefit of the students. Students discussed about their general health issues and hygiene.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

BCA students have participated in many events related to Information technology in intercollegiate competitions held across Bangalore. Details are as follows:

	State/University level	National level	International level
B.Com(Commerce)	10		
BBM(Management)	2		
BCA(Comp.Sc)	48	--	--
Sports	10	2	--
Cultural	10		

5.9.2 No. of medals /awards won by students in Sports, Games and other events

	State/University level	National level	International level
B.Com(Commerce)	---	---	---
BBM(Management)	---	---	---
BCA(Comp.Sc)	18	--	--
Sports	15	2	--
Cultural	1(BCA)		

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	42	1,00,000
Financial support from government	65	1,59,618
Financial support from other sources	22	22,000
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: 05

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

- To develop Sri Aurobindo First Grade College for Women as the excellent quality based women's education centre with the motto of competence, confidence and conduct. Competence to achieve heights and attain academic excellence; confidence and conduct to build up personality and face the challenges in the society

MISSION:

- To provide a forum to the students' holistic development to attain academic excellence and ensure quality assurance through strategy based regular assessment and feedback
- To provide opportunities to the students to exhibit inbuilt talents by participating in various activities conducted by Sri Aurobindo Literary, Cultural, Science, Commerce and Sports associations to enhance the knowledge and imbibe skills
- To encourage self-evaluation, personality development and guide them to strive towards perfection and competence
- To impart value based education and promote cultural ambience

6.2 Does the Institution has a management Information System

Yes.

- Student Management system includes Admission process & Fee Management
- Accounts Management system includes Staff pay roll and Accounts of day to day transactions
- Examination and Evaluation website developed by the University

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- As the college is affiliated to Bangalore University we follow the syllabus/curriculum prescribed by the University

6.3.2 Teaching and Learning

- Apart from regular class room teaching audio/visual tools are utilized.
- Activities like PC(Personal Computer) assembling, Bank visits and industrial visits provide the practical exposure in the required areas provide the students optimum exposure and improve their knowledge
- The new initiative introduced by the commerce & management department MACAURO help students to participate in innovative activities
- In-house projects by BCA and BBM students make them industry ready to face the challenges of the corporate world

6.3.3 Examination and Evaluation

- Regular chapter wise, unit wise tests and assignments help the students excel in the semester examinations.
- Preparatory exams are conducted

6.3.4 Research and Development

- In-house projects of BCA and BBM course help the students to involve themselves in development of curricular based academic projects

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Well stacked library with over 11,000 number of books which include text books, reference books, periodicals, CD/DVDs, e-books, e-journals and digital database and journals
- Around 80 computer systems of latest configuration spread over three labs
- 1 Laptop, Broadband internet connection at all labs
- 4 Smart boards, 2 Projectors and 20 IC Trainer kits for Electronics lab

6.3.6 Human Resource Management

- Administrative staff are trained by the Micro Media systems to operate new computer systems.
- Administrative staff are also trained by M/s Esis technologies to use software installed in the office for IMS

6.3.7 Faculty and Staff recruitment

- Through advertisement in leading daily newspaper applications are invited by the deserving candidates. The recruitment committee conducts interview and recommend the candidates.
- This year 4 full time faculty have been appointed through the above said procedure

6.3.8 Industry Interaction / Collaboration

- An MoU has been signed with JGI College, Belagavi to conduct student and faculty exchange programmes
- Another MoU has been signed with Reliance Computers Pvt Ltd to train BCA students to prepare academic projects

6.3.9 Admission of Students

- Admission is given to all the eligible girl students who have applied for the undergraduate course.
- Roaster scheme is being followed by the college as per government orders to admit SC/ST/OBC students.

6.4 Welfare scheme for;

Teaching	<ul style="list-style-type: none"> • Cash award for securing 100% results in their subjects • GPA, Festival Advance • General Loan • Group Insurance premium • Leave encashment • Health check-up
Non teaching	<ul style="list-style-type: none"> • GPA, Festival Advance • General Loan • Group Insurance premium • Leave encashment • Health check-up
Students	<ul style="list-style-type: none"> • Medical check-up • Safety Insurance policy • Registration fee for intercollegiate events

6.5 Total corpus fund generated

00

Y

6.6 Whether annual financial audit has been done Yes No

Yes. The institution is annually audited by M/s Laxmipathaiah & Co.

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			YES	Management
Administrative	YES			

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The institution is affiliated to Bangalore University, hence all the reforms with respect to examinations are followed.
- The university has introduced Online registration of Examination process from the academic year 2013-2014
- Examination fee collection is also done through online

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

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6.11 Activities and support from the Alumni Association

- We do have an active Alumni Association which supports the students and institution.
- Guest lectures from alumni are arranged regularly. They are invited as the Judges for the different intra-college competitions
- Many alumni association members donate books to the library
- Some of the alumni members have paid fees of the economically poor students who are good in studies

6.12 Activities and support from the Parent – Teacher Association

- Through Parent-Teacher association we collect feedback on teaching, curricular and extra-curricular activities of the college.
- Parents share their views and also they suggest few changes to improve the quality of the activities of the college

6.13 Development programmes for support staff

- Administrative staff are trained by the Micro Media systems to operate new computer systems.
- Administrative staff are also trained by M/s Esis technologies to use software installed in the office for IMS

6.14 Initiatives taken by the institution to make the campus eco-friendly

- College has an Eco Club which arranges programmes to conserve our environment regularly. Jathas, Guest lectures have been arranged
- Rain Harvesting has been done in the college campus
- There is a small garden in the college
- NSS Volunteers clean the garden and campus as part of their service

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- MACAURO an innovative initiative by the department of Commerce & Management works under the guidance of the Coordinator
- The MACAURO, a commerce forum conducts many activities and competitions related to commerce and management
- Every year the department of BCA conducts exhibitions related to information technology and invites neighbouring college students also.
- Commerce Mela(fair) and in-house projects are organised for BCA students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Industrial visit was arranged to M/s Gokuldas Images and Deccan Herald press
- Deccan Herald daily newspaper subscription at a concessional price for students
- Celebration of International Womens' day
- In-house projects
- Hardzone-2014, an IT exhibition
- Different commerce activities under MACAURO

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Students do prayer everyday in the first period, this is one of the best practice which we consider as it helps them to start the day with the blessings of the almighty
- In-house projects by BCA students
- Annual exhibition by BCA department
- MACAURO and its activities

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Through NSS many environment awareness programmes are being conducted in our college
- Students jatha on environment protection
- Eco club arranges many guest lectures on environment

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT ANALYSIS

STRENGTHS:

- Rendering quality education and value based education to economically & socially weaker sections of the society
- Well equipped laboratories
- Quality education at an affordable fees
- Free internet facility
- Experienced and dedicated faculty
- Situated in the centre of the city providing easy access to the students
- Good ambience for education and good academic performance

WEAKNESS

- No academic freedom to design the curriculum
- Inadequate funds for development activities and conduct FDP
- Inadequate funds to conduct intercollegiate competitions, state & national level seminars and workshops

OPPORTUNITIES

- To introduce more innovative courses
- To conduct more Personality development activities and FDP and practical oriented programmes for students
- Strengthening the career guidance and placement services

THREATS

- Possible competitions from neighbouring colleges and foreign universities
- Decline in the demand for science course
- Introduction of certificate and diploma courses

8. Plans of institution for next year

- To conduct state level conference by the department of Commerce and Management
- More industry institution interface
- Exhibitions, Intercollegiate fests and short-term courses by the department of BCA

Vinod S. Annigeri

Shailaja M.

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

ANNEXURE-I

1. Academic calendar of the year 2013-2014

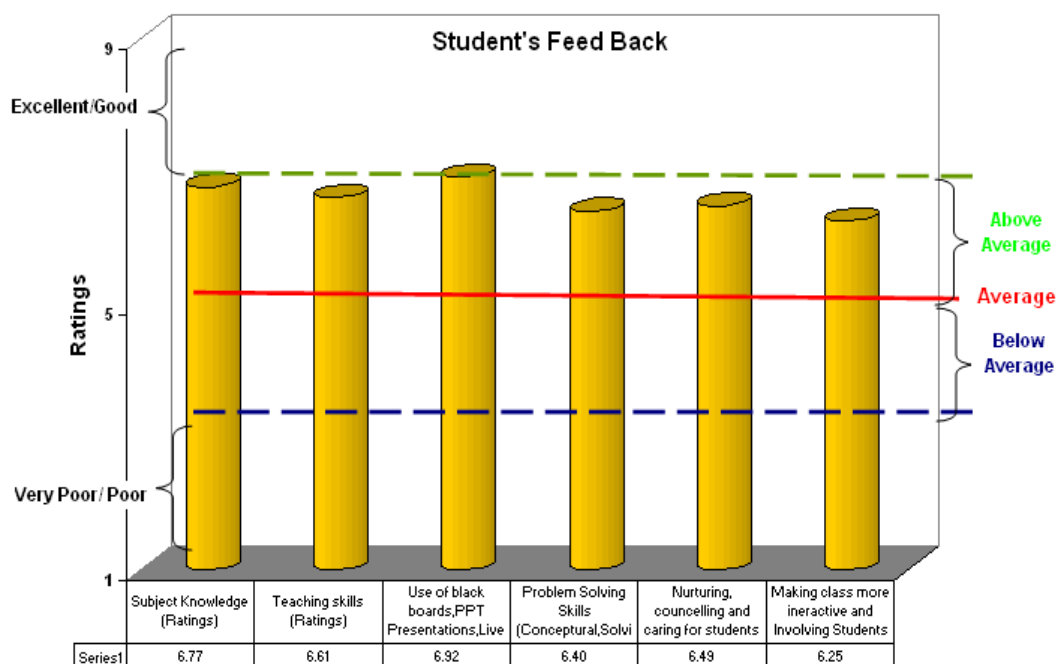
#No.	Activity	Date
01.	Reopening of College I, III and V Semesters	24-06-2013
02.	Freshers' day	03.07-2013
03.	Parents-Teachers meeting for III and V semesters	05-07-2013
04.	Inauguration of association	08-07-2014

05.	Commerce activity & IT Exhibitions from BCA department	4 th week of July 2013
06.	Cultural & Literary activities	2 nd week of July 2013
07.	Womens awareness program from NSS unit	24-07-2013
08.	Cultural and Literary activities	1 st /2 nd week of August 2013
09.	Industrial visit	1 st and 2 nd week of August 2013
	Independence day celebration	15-08-2013
10.	Commerce and It activities for BCa and B.Com	3 rd and 4 th week of August 2013
11.	Teachers day celebration	5-09-2013
12.	NSS Program by Eco Club	13-09-2013
13.	NSS day program	30-09-2013
14.	Preparatory examination	2 nd week of October 2013
15.	Gandhi jayanthi	2-10-2013
16.	Last working day of semester	22-10-2013
17.	Practical exam for BCA	13-10-2013
18.	Theory exam	07-11-2013
19.	NSS special camp	December
20.	Reopening of Even semesters	27-12-2013
21.	Library quiz	1 st week of January 2014
22.	Blood Donation camp	2 nd week of January 2014
23.	Sports Day	1 st week of February
24.	Commerce & Management exhibition	2 nd week of February
25.	Guest Lecture for BCA	March 2 nd week
26.	College day	March 2 nd week
	Graduation Day	April 1 st week
27.	Preparatory exam	April 2 nd week
28.	Commencement of Theory exam	3 rd week of April

ANNEXURE-II

FEEDBACK ANALYSIS

- The feedback of the students about the faculty is collected in the prescribe form and the analysis is done as per the feedback by the Principal. The same analysis is sent to the management also. Based on the analysis the faculty who have been rated average or satisfactory are counselled by the management members individually to improve their teaching skills.



- The management also assess the faculty based on CR given by the Principal and necessary actions are taken on the concerned faculty.
- The Alumni meeting is conducted regularly. The suggestions by the alumni during the meeting are recorded and documented properly. These

suggestions help us to improve the teaching and learning facilities being provided in our college.

- Parents –Teacher meetings are conducted in every semester and during the meeting parents usually give suggestions which are incorporated in the activities of the college. such meetings are held twice a year at the beginning of every semester.
- The members of the management periodically visit the college campus and observe the day to day activities. They also interact with the students. This helps them to understand the activities being conducted in the college campus with respect to curricular, co-curricular and extra-curricular activities.

ANNEXURE-III

BEST PRACTICE

Macauro

Macauro is an initiative by commerce and management department which focuses on nurturing the students and the faculty to develop in academic and non academic activities. It is a team comprising of college management, principal, academic co-ordinator, lectures and students.

The main objective of this initiative is to impart true knowledge through 5 I technique.i.e Imbibe, Invoke, Improve Inculcate and Involve student and management. Macauro is a need based initiative to overcome the challenges and to boost up the morale of the student to face the competitive world.

Macauro acts as a guiding force for nurturing students who in turn become the role models to others by adopting and exhibiting true knowledge and ethical value.

Macauro consists of 8 teams with one convener and two co-ordinators. The teams are:-

1. Media team
2. Social networking
3. Logistic team
4. Knowledge team
5. Communication team,
- 6.workshop & seminar team
7. Technology team
8. Events team

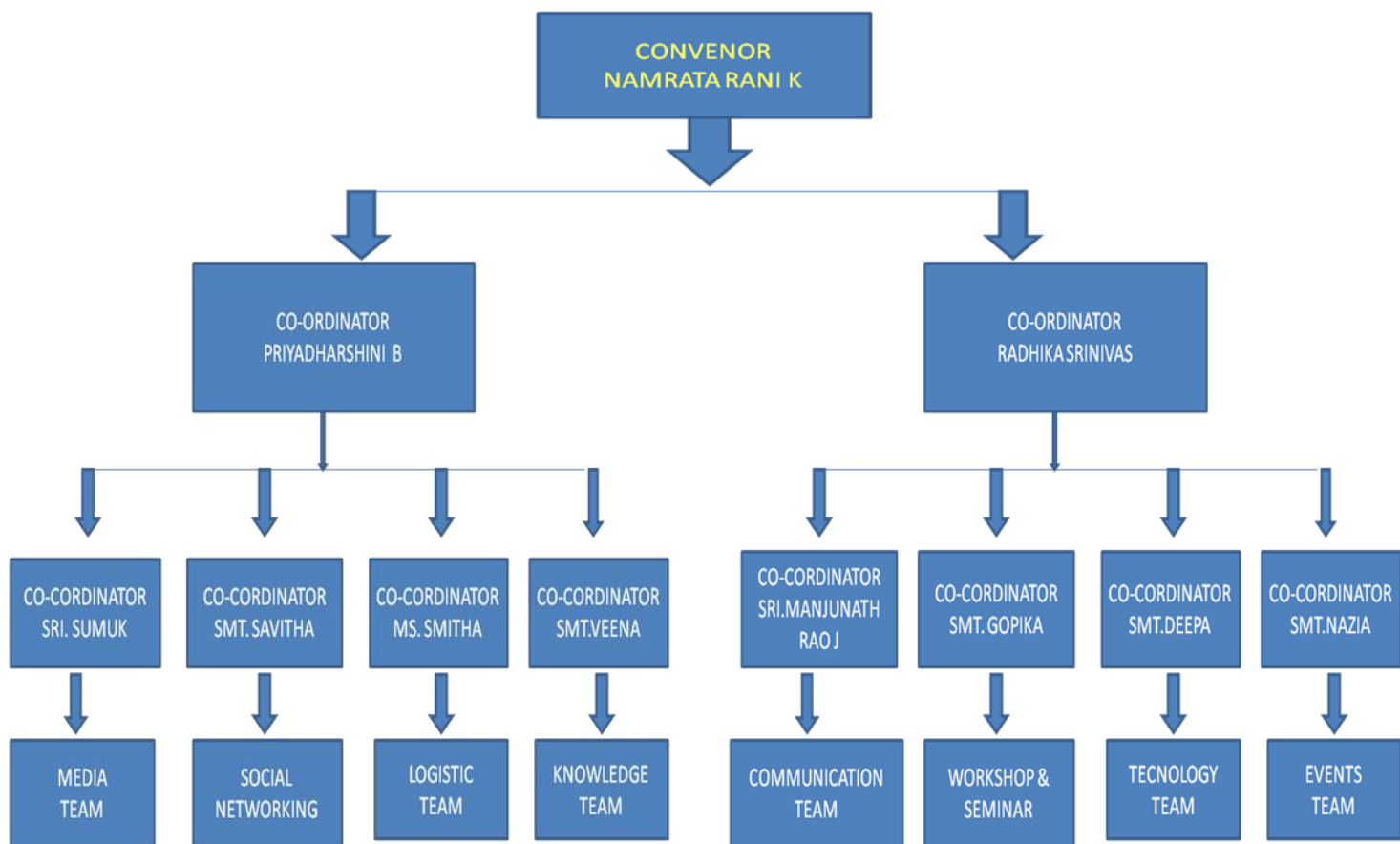
Under Macauro we have fortnightly new letter which contains cover article, news and events, commerce quiz, titbits & interesting facts and figures.

Macauro also involves the alumni of the college.

Macauro social media :

E mail id :macauro 13@ gmail .com

Blog:www.macauro.blogspot.in



Collequi



Group Discussion



Fish Bowl



Faculty Development Program



In house Project