

**Internal Quality Assurance Cell (IQAC)
& Submission of Annual Quality Assurance
Report (AQAR) to,**



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

ACADEMIC YEAR 2014-2015

Website: www.sriaurobindocollege.in email: iqac@sriaurobindocollege.in
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The Annual Quality Assurance Report (AQAR) of the IQAC for the Academic year 2014-2015

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

SRI AUROBINDO FIRST GRADE COLLEGE FOR WOMEN

1.2 Address Line 1

#6/C, V main, Dr. M. C. Modi Road,

Address Line 2

Mahalakshmipuram,

City/Town

Bangalore.

State

Karnataka

Pin Code

560086

Institution e-mail address

info@sriaurobindocollege.in

Contact Nos.

080-23492449

Name of the Head of the Institution:

Dr. Shailaja M.

Tel. No. with STD Code:

080-23492449

Mobile:

9900175812/9611990015

Name of the IQAC Co-ordinator:

Sri Vinod S. Annigeri

Mobile:

9008418913/8105171537

IQAC e-mail address:

iqac@sriaurobindocollege.in

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/55/RAR/093 dated 27/03/2011

1.5 Website address:

www.sriaurobindocollege.in

Web-link of the AQAR:

http:// www.sriaurobindocollege.in/degree_college/naac

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	70.80	16/09/2004	15/09/2009
2	2 nd Cycle	B	2.19	27/03/2011	26/03/2016

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

01/06/2004

1.8 AQAR for the year (for example 2010-11)

2014-2015

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2011-2012 submitted to NAAC on (11/09/2012)

ii. AQAR 2012-2013 submitted to NAAC on (27/09/2013)

iii. AQAR 2013-2014 submitted to NAAC on (29/09/2015)

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☒ No ☐

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☐

Grant-in-aid + Self Financing ☐ Totally Self-financing ☒

1.11 Type of Faculty/Programme

Arts ☐ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

BANGALORE UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

09

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

02

2.4 No. of Management representatives

07

2.5 No. of Alumni

03

2.6 No. of any other stakeholder and
community representatives

02

2.7 No. of Employers/ Industrialists

00

2.8 No. of other External Experts

01

2.9 Total No. of members

25

2.10 No. of IQAC meetings held :

16

2.11 No. of meetings with various stakeholders:

No.

16

Faculty

8

Non-Teaching Staff Students

4

Alumni

2

Others

2

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

N

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Revised Guidelines

--

AC and submissi

AQAR

1

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5

(ii) Themes

- Department of Commerce & Management have conducted a State level conference on Service Sectors: Emerging Business Challenges On 02-08-2014
- Workshops to final degree students on presentation skills & softskills by eminent trainers

2.14 Significant Activities and contributions made by IQAC

1. To convene IQAC meetings periodically and to check the progress of its work.
2. To discuss the functions and objectives of the cell and implement them.
3. To setup goal and work towards achieving it.
4. To increase the community programmes through NSS. To have a special residential camp for 1 week under the guidance of NSS Officer and its members.
5. To conduct exhibitions and invite neighbouring college students.
6. To conduct Guest lectures by industry experts.
7. Strengthening of Eco Club, Hobby club, Kannada peetha, Consumer club by more programmes.
8. To introduce new initiatives to improve the practical knowledge of both the students and staff.
9. To involve students in organising the events in the college.
10. To encourage students to participate in all the events conducted under different occasions and guide them fair well in the inter-college, university and state level programmes

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of action	Achievement
1. To use ICT in teaching	1. Student and Teachers are regularly using ICT in the form of PPT presentations in class rooms 2. Topic related documentary/short films are screened for the I & II year students
2. To conduct special one week Special NSS camp in a village	2. A one week Special NSS camp was conducted in Akshaynagar, Hulimavu, Bangalore from 04/12/2014 to 10/12/2014

3. To conduct exhibitions by department of Comp.Sc and Commerce and invite neighbouring college students	3. Softzone-2015, an IT exhibition showcasing all the hardware part of a computers was organised. Commerce department had conducted Vanijya Mela-2015
4. Guest lectures	4. Number of Guest lectures were arranged by BCA and B.Com department. Many industry experts were part of these events
5. Awareness on women's education programmes	5. During the one week special camp in Akshaynagar, Hulimavu, Bangalore from 04/12/2014 to 10/12/2014, our NSS volunteers interacted with the villagers and inspired them to send their daughters to school regularly. Special lectures on women's education & Marriage were part of the camp
6. To start a Commerce forum to give practical exposure to students	6. MACAURO a new initiative by the department of Commerce and Management serves the purpose of giving students the practical exposure on commerce through conducting innovative activities with the help of different wings of this Forum MACAURO. the forum arranges guest lectures, GDs, mock interviews, fish bowl etc activities.
7. Appoint a Coordinator to the Commerce department to provide more exposure to the students	7. An experienced and well qualified commerce industry person has been appointed as the Coordinator for the department.

****Academic Calendar of the year 2014-2015 has been enclosed as Annexure-.***

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

- The Hon. Members of the Management of Rajajinagar Education Society have approved the request placed before them to start Short-term certificate and vocational courses.
- The members showed keen interest in conducting the NSS special camp in the nearby villages. Hence, the NSS camp was held at Akshaynagar, Hulimavu, Bangalore from 04/12/2014 to 10/12/2014
- They approved the budget for state level seminar for the academic year 2014-2015 and assured more support in the future for the elevation of the standards of the institution

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	03	00	03	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	02	02	02	02
Others				
Total	05	02	05	02
Interdisciplinary	---	---	---	---
Innovative	---	---	---	---

1.2 (i) Flexibility of the Curriculum: Choice Based Credit System(CBCS) has been introduced from this academic year by Bangalore University

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☒ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

*Analysis of the feedback has been enclosed as Annexure-

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. From this academic year 2014-2015 the Bangalore University has introduced CBCS Pattern. Our college is following the same scheme from this year onwards.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
23	23	--	--	2

2.2 No. of permanent faculty with Ph.D.

01

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	9	9	9	9

2.4 No. of Guest and Visiting faculty and Temporary faculty

05

0

2

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	00	04	02
Presented papers	01	08	07
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Department of Commerce & Management:

- The department promotes innovative teaching methodologies. Through MACAURO, the commerce forum, the department conducts activities like Fish bowl, Group Discussions, Colloquia and PPTs.
- Activities like Commerce exhibition, Vanijya mela etc are conducted to provide business exposure to the students

Department of Computer Science:

- The department is well equipped with digital board which help us to use technology as a tool in training students on various emerging trends in the field of Information technology
- Students are encouraged to prepare PPTs on relevant topics as this activity help them to collect more information on such topics apart from textbooks
- IT Exhibition is a regular annual event where students are encouraged to prepare their own models and charts on different technology topics.

2.7 Total No. of actual teaching days during this academic year

185

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The college is affiliated to Bangalore University; hence, we do not have any freedom on the above mentioned reforms. However, the university has initiated complete computerisation of the above said activities related to examinations. All such work is done through online transactions through university website

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

00

1

00

2.10 Average percentage of attendance of students

B.Com : 94% BBM : 95% BCA : 95%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme (Semester wise)	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com-I	146	00	52	04	00	59
B.Com-II	147	00	79	03	00	82
B.Com-III	124	00	23	17	07	49
B.Com-IV	122	00	27	20	16	63
B.Com-V	86	00	43	17	11	81
B.Com-VI	86	00	31	24	10	76
BBM-I	14	21	36	14	00	71
BBM-II	15	00	67	13	00	80
BBM-III	04	00	25	00	00	25
BBM-IV	04	00	25	50	25	100
BBM-V	18	00	00	55	22	78
BBM-VI	18	00	39	50	05	94
BCA-I	20	10	80	00	00	90
BCA-II	20	10	90	00	00	100
BCA-III	29	00	77	41	4.5	93
BCA-IV	29	07	68	24	00	100
BCA-V	27	07	74	00	00	74
BCA-VI	27	22	74	00	00	97

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC is involved in each and every activity of the institution. Teaching and learning process is the most important activity in any HEIs. IQAC consists of senior faculty and HoDs of various departments
- Department of Commerce & Management and Computer Science have their own examination committees which take care of the periodical chapter wise, unit wise tests and preparatory exams apart from semester examinations. These tests help the student community to recognize their weak points on different topics before the final semester exams and also the results of these tests help the faculty to identify slow-learners and conduct remedial classes for them
- Guest lectures, workshops, different competitions related to their subjects are part of the academic year and these activities have helped the students immensely as they give more practical exposure to the student community
- Industrial visits are arranged by the IQAC for management and computer science students. In this scenario BCA students were taken to Infosys, Mysore and BBM students had been to Belgaum to visit Sugar factory and had participated in the student exchange program with Jain College of M.Com and MCA.
- FDPs are arranged

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	4
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	02
Others: FDPs	21

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	4	0	0	0

Technical Staff	2	0	1	0
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Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Two of the faculties are pursuing their Ph.D. We encourage them to do research by providing necessary paid leaves, free internet facility and books.
- Management encourages the staff members by providing registration fees for paper presentations and research paper publishing in Journals

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications :

	International	National	Others
Peer Review Journals	---	---	1
Non-Peer Review Journals	---	---	---
e-Journals	---	---	---
Conference proceedings	2	8	---

3.5 Details on Impact factor of publications:

Range Average yes h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	0	0	1	0	0
Sponsoring agencies			Mgmt		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: 100 volunteers for the year 2014-2015

University level State level
National level International level

3.22 No. of students participated in NCC events: There is no NCC unit in our college

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood donation camp was arranged in the college premises in association with the Lions Club
- Students visited nearby slums, orphanage, old age home, Asha blind school
- Seven day special NSS residential camp was organized in Akshaynagar, Hulimavu, Bangalore outskirts where NSS volunteers visited government school, Cleaned a village, cleaned the nearby pond, and conduct a jatha on women's harassment awareness.
- A unique NSS Inter-state Students & Faculty Exchange program is arranged wherein 2 faculty and 4 students from Government Women's College, Indapur, Maharashtra have participated in 7 days NSS camp.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing (in Sqft)	Newly created (in Sqft)	Source of Fund	Total (in Sqft)
Campus area	10,400	5,114	Management	15,514
Class rooms	15	0	-do-	15
Laboratories	04	nil	-do-	04
Seminar Halls	01	02	-do-	03
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	723	17	-do-	740
Value of the equipment purchased during the year (Rs. in Lakhs)	73,10,814	70,921	-do-	73,81,735

4.2 Computerization of administration and library

Administrative Office is completely computerised and Library partially. Office administrators use e-Sis software to carry out admission process, Fees Management and Payroll.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6,199	10,01,491	580	94,548	6,779	10,96,039
Reference Books	4,338	5,53,357	175	27,334	4,513	5,80,691
e-Books	--	--	85	3,250	85	3,250
Journals	4	7,000	2	3,900	6	11,500
e-Journals	--	--	14	3,250	14	3,250
Digital Database	--	--	--	--	--	--

CD & Video	159	--	49	--	208	--
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4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	77	3	Broad-band	0	0	5	4	1
Added	00	00		0	0	0	0	0
Total	77	3				5	4	1

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Free internet access to Final year BCA, BBM & B,Com students for their academic projects.
- Free internet access for faculties to equip them with the latest knowledge in their respective fields
- PC Assembling workshop by Micro Media Systems for BCA students

4.6 Amount spent on maintenance in lakhs :

i) ICT (smart board cost)	90,034
ii) Campus Infrastructure and facilities	11,00,436
iii) Equipments	55,875
iv) Others	00
Total :	12,46,345

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The administrative section of the college takes care of the provision of scholarship to all the deserving students. SC/SC, Minorities and other OBC students are being facilitated by this initiative of the government. All these activities are conducted through online
- Group Insurance policy has been introduced to all the students
- Remedial classes for slow learners and extra coaching for advanced learners are conducted regularly
- Career guidance programs are conducted periodically with the help of industry experts
- Life skills and soft skills programs are conducted by senior faculty
- Industrial visits and field visits are organized to give students a firsthand industry experience

5.2 Efforts made by the institution for tracking the progression

- Feedback from students is taken every year to evaluate the performance of faculty
- Self appraisal by the faculty also helps the Principal and management to assess the faculty performance and achievements
- Result analysis, Work-diary, Feedback by parents, Suggestion box, Parent-Teacher meetings help he track the progression of the faculty

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
481	--	--	--

(b) No. of students outside the state

3

(c) No. of international students

0

Men	No	%	Women	No	%
	0	0			100

Last Year (2013-2014)						This Year(2014-2015)					
General	SC	ST	OBC	Physically	Total	General	SC	ST	OBC	Physically	Total

				Challenged						Challenged	
73	24	2	372	0	471	68	28	2	383	0	481

Demand ratio : 1:1.9 (481:900) Dropout % : 3.7% (18)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- PGCET coaching for BCA outgoing students is conducted before the (MCA)CET exam as this helps them to achieve better rankings
- Books related to Banking exams and other competitive exams have been subscribed for the college library which help the student community

No. of students beneficiaries

BCA : 15 B.Com & BBM: 150

5.5 No. of students qualified in these examinations

NET	---	SET/SLET	---	GATE	---	CAT	---
IAS/IPS etc	---	State PSC	---	UPSC	---	Others	PGCET: 15

5.6 Details of student counselling and career guidance

- Ms.Shilpa, a qualified counsellor is appointed. During her visits she counsels students with personal and academic problems.
- 7 career guidance programmes have been conducted during the year

No. of students benefitted

150

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	500	2	11

5.8 Details of gender sensitization programmes

- Guest lecture by Medical Officer Dr. Vijayalaxmi was arranged for the benefit of the students. Students discussed about their general health issues and hygiene.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

Students have participated in many events. BCA students have participated in competitions related to Information technology in intercollegiate competitions held across Bangalore. Details are as follows:

	State/University level	National level	International level
B.Com(Commerce)	14		
BBM(Management)	0		
BCA(Comp.Sc)	48	--	--
Sports	25	2	--
Cultural	10		

5.9.2 No. of medals /awards won by students in Sports, Games and other events

	State/University level	National level	International level
B.Com(Commerce)	00	---	---
BBM(Management)	0	---	---
BCA(Comp.Sc)	6	--	--
Sports	10	2	--
Cultural	11		

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	25	68,500
Financial support from government	13	2,07,089
Financial support from other sources	3	37,500
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: 05

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

- To develop Sri Aurobindo First Grade College for Women as the excellent quality based women's education centre with the motto of competence, confidence and conduct. Competence to achieve heights and attain academic excellence; confidence and conduct to build up personality and face the challenges in the society

MISSION:

- To provide a forum to the students' holistic development to attain academic excellence and ensure quality assurance through strategy based regular assessment and feedback
- To provide opportunities to the students to exhibit inbuilt talents by participating in various activities conducted by Sri Aurobindo Literary, Cultural, Science, Commerce and Sports associations to enhance the knowledge and imbibe skills
- To encourage self-evaluation, personality development and guide them to strive towards perfection and competence
- To impart value based education and promote cultural ambience

6.2 Does the Institution has a management Information System

Yes.

- Student Management system includes Admission process & Fee Management
- Accounts Management system includes Staff pay roll and Accounts of day to day transactions
- Examination and Evaluation work is carried out through the website developed by the University

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- As the college is affiliated to Bangalore University we follow the syllabus/curriculum prescribed by the University

6.3.2 Teaching and Learning

- Apart from regular class room teaching audio/visual tools are utilized.
- Activities like PC(Personal Computer) assembling, Bank visits and industrial visits, provide the practical exposure in the required areas and improve students' knowledge
- The new initiative introduced by the Commerce & Management department MACAURO help students to participate in innovative activities
- In-house projects by BCA and BBM students make them industry ready to face the challenges of the corporate world
- One week visit to BESCO and KPTCL provide practical exposure to the students of III-B.Com and BBM students

6.3.3 Examination and Evaluation

- Regular chapter wise, unit wise tests and assignments help the students excel in the semester examinations.
- Every month Internal Tests are conducted
- Preparatory exams are conducted

6.3.4 Research and Development

- In-house projects of BCA and BBM course help the students to involve themselves in development of curricular based academic projects

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Well stacked library with over 11,605 number of books which include text books, reference books, periodicals, CD/DVDs, e-books, e-journals and digital database and journals
- Around 80 computer systems of latest configuration spread over three labs
- 1 Laptop, Broadband internet connection at all labs
- 4 Smart boards, 2 Projectors and 20 IC Trainer kits for Electronics lab

6.3.6 Human Resource Management

- Administrative staff is trained by the Micro Media systems to operate new computer systems.
- Administrative staff are also trained by M/s Esis technologies to use software installed in the office for IMS

6.3.7 Faculty and Staff recruitment

- Through advertisement in leading daily newspaper applications are invited by the deserving candidates. The recruitment committee conducts interview and recruits the candidates
- This year 2 full time faculty have been appointed through the above said procedure for the department of Computer Science and Kannada

6.3.8 Industry Interaction / Collaboration

- An MoU has been signed with JGI College, Belagavi to conduct student and faculty exchange programmes
- Another MoU has been signed with Reliance Computers Pvt Ltd to train BCA students to prepare academic projects
- KPTCL and BESCO, Bangalore have consented to allow our final year degree students for a weeks practical oriented programmes in different departments like auditing, finance, accounts and pension etc.

6.3.9 Admission of Students

- Admission is given to all the eligible girl students who have applied for the undergraduate course.
- Roaster scheme is being followed by the college as and when the reservation candidates apply

6.4 Welfare scheme for;

Teaching	<ul style="list-style-type: none"> • Cash award for securing 100% results in their subjects • GPA, Festival Advance • General Loan • Group Insurance premium • Leave encashment • Health check-up • PPF • Commuted Leave • Free education for the children of faculty and staff in school and college
Non teaching	<ul style="list-style-type: none"> • GPA, Festival Advance • General Loan • Group Insurance premium • Leave encashment • Health check-up • Earned leave
Students	<ul style="list-style-type: none"> • Medical check-up • Safety Insurance policy • Registration fee for intercollegiate events

6.5 Total corpus fund generated

26,00,000

6.6 Whether annual financial audit has been done: Yes

Yes. The institution is annually audited by M/s Laxmipathaiah & Co.

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			YES	Academic Council members
Administrative	YES	M/s Laxmipathaiah & Co.		

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☐ No ☐

For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The institution is affiliated to Bangalore University; hence all the reforms with respect to examinations are followed.
- The university has introduced Online registration of Examination process from the academic year 2013-2014
- Examination fee collection is also done through online

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

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6.11 Activities and support from the Alumni Association

- We do have an active Alumni Association which supports the students and institution.
- Guest lectures from alumni are arranged regularly. They are invited as the Judges for the different intra-college competitions
- Many alumni association members donate books to the library
- Some of the alumni members have paid fees for the economically poor students who are good in studies

6.12 Activities and support from the Parent – Teacher Association

- During Parent-Teacher association we collect feedback on teaching, curricular and extra-curricular activities of the college.
- Parents share their views and also they suggest few changes to improve the quality of the activities of the college

6.13 Development programmes for support staff

- Administrative staff is trained by the Micro Media systems to operate new computer systems.
- Administrative staff are also trained by M/s Esis technologies to use software installed in the office for IMS

6.14 Initiatives taken by the institution to make the campus eco-friendly

- College has an Eco Club which arranges programmes to conserve our environment regularly. trekking, Jathas, Guest lectures have been arranged
- A guest lecture was arranged by Sri Vallish Vasuki renowned environment conservator, who showed a documentary on Save Tiger project on 19/9/2014
- Rain Harvesting has been done in the college campus
- There is a small garden in the college
- NSS Volunteers clean the garden and campus as part of their service

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- MACAURO an innovative initiative by the department of Commerce & Management works under the guidance of the Coordinator
- The MACAURO, a commerce forum conducts many activities and compititons related to commerce and management
- Every year the department of BCA conducts exhibitions related to information technology and invites neighbouring college students also.
- Commerce Mela(fair) and in-house projects are organised for BCA, B.Com & BBM students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Industrial visit was arranged to M/s Gokuldas Images and Deccan Herald press for all the Degree students
- Deccan Herald daily newspaper subscription at a concessional price for students
- Celebration of International Womens' day
- In-house projects
- Softzone-2015, an IT exhibition
- Different commerce activities under MACAURO

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Students do prayer everyday before the commencement of the classes, this is one of the best practice which we consider as it helps them to start the day with the blessings of the almighty
- In-house projects by BCA students
- Annual exhibition by BCA & B.Com department
- MACAURO and its activities

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Through NSS many environment awareness programmes are being conducted in our college
- Students jatha on environment protection and trekking
- Eco club arranges many guest lectures on environment

7.5 Whether environmental audit was conducted? Yes ☐ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT ANALYSIS

STRENGTHS:

- Rendering quality education and value based education to economically & socially weaker sections of the society
- Well equipped laboratories
- Quality education at an affordable fees
- Free internet facility
- Experienced and dedicated faculty
- Situated in the centre of the city providing easy access to the students

- Good ambience for education and good academic performance

WEAKNESS

- No academic freedom to design the curriculum
- Inadequate funds for development activities and conduct FDP
- Inadequate funds to conduct intercollegiate competitions, state & national level seminars and workshops

OPPORTUNITIES

- To introduce more innovative courses
- To conduct more Personality development activities and FDP and practical oriented programmes for students
- Strengthening the career guidance and placement services

THREATS

- Possible competitions from neighbouring colleges and foreign universities
- Decline in the demand for science course
- Introduction of certificate and diploma courses

8. Plans of institution for next year

- To conduct state level conference by the department of Commerce and Management
- To strengthen the industry institution interface cell
- Exhibitions, Intercollegiate fests and short-term courses by the department of BCA

Vinod S. Annigeri

Dr. Shailaja M.

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

ANNEXURE-I

1. Academic calendar of the year 2014-2015

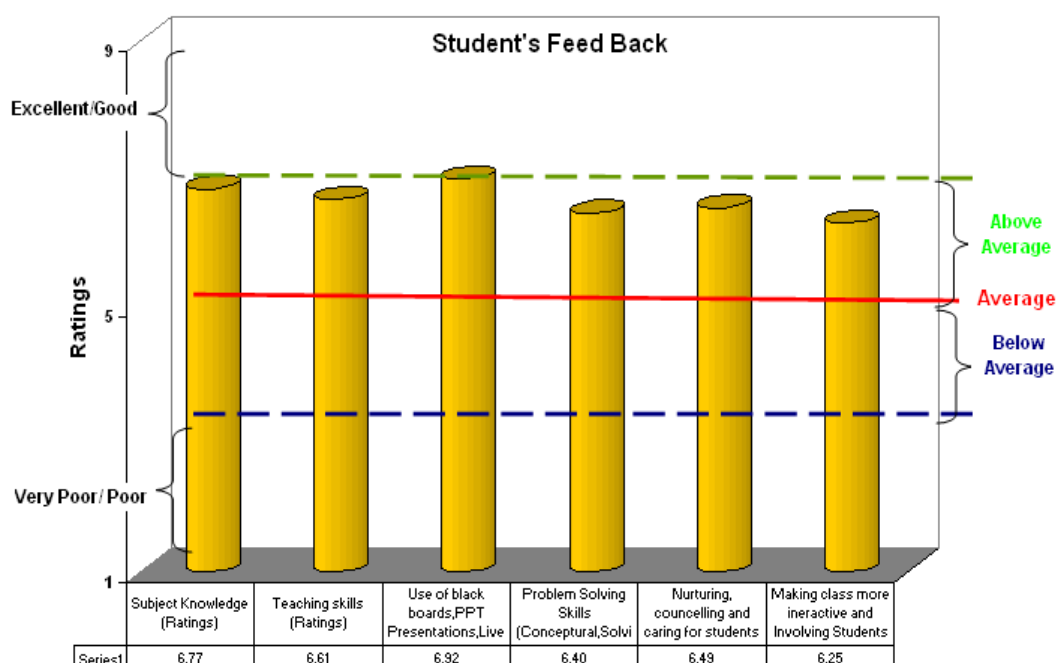
#No.	Activity	Date
01.	Reopening of College I, III and V Semesters	30-06-2014
02.	Freshers' day	03.07-2014
03.	Parents-Teachers meeting for III and V semesters	05-07-2014
04.	Inauguration of association	08-07-2014
05.	Commerce activity & IT Exhibitions from BCA department	4 th week of July 2014
06.	Cultural & Literary activities	2 nd week of July 2014
07.	Womens awareness program from NSS unit	24-07-2014
08.	Cultural and Literary activities	1 st /2 nd week of August 2014
09.	Industrial visit	1 st and 2 nd week of August 2014
10.	Independence day celebration	15-08-2014
11.	Commerce and It activities for BCA and B.Com	3 rd and 4 th week of August 2014
12.	Teachers day celebration	5-09-2014
13.	NSS Program by Eco Club	19-09-2014
14.	NSS day program	30-09-2014
15.	Preparatory examination	2 nd week of October 2014
16.	Gandhi jayanthi	2-10-2014
17.	Swachha Bharat Andolan from NSS unit	10-10-2014 & 11-10-2014
18.	Last working day of semester	28-10-2014
19.	Practical exam for BCA	13-10-2014
20.	Theory exam	07-11-2014
21.	NSS special camp	04-12-2014 to 10-12-2014
22.	Reopening of Even semesters	26-12-2014
23.	Library quiz	1 st week of January 2015

24.	Blood Donation camp	2 nd week of January 2015
25.	Sports Day	1 st week of February 2015
26.	Commerce & Management exhibition	2 nd week of February 2015
27.	Guest Lecture for BCA	March 2 nd week 2015
28.	College day	March 2 nd week 2015
29.	Graduation Day	April 1 st week 2015
30.	Preparatory exam	April 2 nd week 2015
31.	Commencement of Theory exam	3 rd week of April 2015

ANNEXURE-II

FEEDBACK ANALYSIS

- The feedback of the students about the faculty is collected in the prescribe form and the analysis is done as per the feedback by the Principal. The same analysis is sent to the management also. Based on the analysis the faculty who have been rated average or satisfactory are counselled by the management members individually to improve their teaching skills.



- The management also assess the faculty based on CR given by the Principal and necessary actions are taken on the concerned faculty.
- The Alumni meeting is conducted regularly. The suggestions by the alumni during the meeting are recorded and documented properly. These suggestions help us to improve the teaching and learning facilities being provided in our college.
- Parents –Teacher meetings are conducted in every semester and during the meeting parents usually give suggestions which are incorporated in the activities of the college. such meetings are held twice a year at the beginning of every semester.
- The members of the management periodically visit the college campus and observe the day to day activities. They also interact with the students. This helps them to understand the activities being conducted in the college

campus with respect to curricular, co-curricular and extra-curricular activities.

ANNEXURE-III

BEST PRACTICE

Macauro

Macauro is an initiative by commerce and management department which focuses on nurturing the students and the faculty to develop in academic and non academic activities. It is a team comprising of college management, principal, academic co-ordinator, lectures and students.

The main objective of this initiative is to impart true knowledge through 5 I technique.i.e Imbibe, Invoke, Improve Inculcate and Involve student and management. Macauro is a need based initiative to overcome the challenges and to boost up the morale of the student to face the competitive world.

Macauro acts as a guiding force for nurturing students who in turn become the role models to others by adopting and exhibiting true knowledge and ethical value.

Macauro consists of 8 teams with one convener and two co-ordinators. The teams are:-

1. Media team 2. Social networking 3. Logistic team 4. Knowledge team
5. Communication team, 6.workshop & seminar team 7. Technology team
8. Events team

Under Macauro we have fortnightly new letter which contains cover article, news and events, commerce quiz, titbits & interesting facts and figures.

Macauro also involves the alumni of the college.

Macauro social media :

E mail id :macauro 13@ gmail .com

Blog:www.macauro.blogspot.in

Facebook:www.facebook/macauro.macauro